

## How to set-up an eGrants account

Welcome to eGrants!

eGrants is the Corporation for National and Community Service's web-based system for:

- Submission and tracking grant applications and concept papers;
- On-line grant application peer review;
- Negotiating and awarding grants and cooperative agreements;
- Managing grants and cooperative agreements including processing amendments, continuations; and
- Financial Status and Progress Reporting.

### Help Desk Information:

Phone: 888-677-7849

Email: [egrantshelp@cns.gov](mailto:egrantshelp@cns.gov)

Hours of operation: 8:00 AM to 6:00 PM Eastern time, Monday through Friday

### Important Information About Your Password:

The Corporation for National and Community Service is always working to protect your information in eGrants. New federal government regulations require that user passwords adhere to specific rules. In order to implement this improved security, CNCS will begin requiring that all eGrants passwords meet these requirements on or about September 27, 2007 but you can update your password at any time.

For current account holders: On or about September 27th, your password will be deactivated if it does not meet the requirements. This means that the next time you attempt to log into eGrants, you will be required to update your password to one that does meet the new requirements. You will not be able to log into eGrants until you update your password. If you have any questions about password requirements or how to update your password please call the eGrants Help Desk at 888-677-7849 or email them at [egrantshelp@cns.gov](mailto:egrantshelp@cns.gov).

The password requirements are as follows:

1. It must be at least 8 characters in length
2. It must contain at least 1 number character
3. The first character must be a letter
4. It cannot be a word found in the dictionary
5. It cannot contain your username

We apologize for any inconvenience - the highest levels of security and privacy for your information is our utmost concern. Thank you.

**Login in:** Click here <https://egrants.cns.gov/espan/main/login.jsp>  
or visit <http://www.americorps.gov/egrants/index.asp>