

## Social Media User Policy

**This is the Iowa Commission on Volunteer Service (ICVS) or “Volunteer Iowa” Social Media User Policy. It has been reviewed and approved for use for all official Iowa Commission on Volunteer Service social media sites.**

The following User Policy (“Policy”) governs the use of official Iowa Commission on Volunteer Service/ “Volunteer Iowa” social media sites and pages to include social networking pages, blogs and file sharing sites, along with all policies applicable to ICVS information. Please read the rules contained in this Policy carefully. You can access this Policy any time. Your use of any aspect of the websites will constitute your agreement to comply with these rules. If you cannot agree with these rules, please do not use the websites. The Policy may be modified from time to time; the date of the most recent revisions will appear on this page, so check back often. Continued access of the website by you will constitute your acceptance of any changes or revisions to the Policy. Your failure to follow these rules, whether listed below or in bulletins posted at various points in the website, may result in suspension or termination of your access to the website without notice.

**COMMENTS BY OTHERS ARE NOT ENDORSED** The Iowa Commission on Volunteer Service does not necessarily endorse, support, sanction, encourage, verify or agree with the comments, opinions, or statements posted on the website. Any information or material placed online, including advice and opinions, are the views and responsibility of those making the comments and do not necessarily represent the views of the Iowa Commission on Volunteer Service, the State of Iowa or its third party service providers. By submitting a comment for posting, you agree that the Iowa Commission on Volunteer Service, the State of Iowa and its third party service providers are not responsible, and shall have no liability to you, with respect to any information or materials posted by others, including defamatory, offensive or illicit material, even material that violates this Policy.

**EDITING AND DELETIONS** The Iowa Commission on Volunteer Service reserves the right, but undertakes no duty, to review, edit, move or delete any material submitted as a comment to the information provided for display or placed on the social media sites in its sole discretion, without notice. Comments submitted to these sites will be reviewed and a representative sample may be posted on the site or inappropriate comments may be deleted at the sole discretion of the Iowa Commission on Volunteer Service. We hope to receive submissions from all viewpoints, but we ask that all participants agree to the following Terms of Participation:

- To ensure constructive dialogue, please post only comments related and relevant to the Iowa Commission on Volunteer Service and its mission.
- Refrain from posting questions that contain threats, obscenity, material that would violate the law if published here, abusive, defamatory or sexually explicit material.
- Submissions containing the following are not allowed:
  - Contains obscene or threatening language or discrimination (hate speech) based on protected classes such as race, sex, gender, religion, national origin, age, or disability.
  - Promotes services or products (not including non-commercial links that are relevant to the topic)
  - Includes any personal or sensitive information (phone numbers, email or postal addresses)

**EXTERNAL LINKS (INCLUDING ADVERTISING LINKS) AND DISCLAIMER** The appearance of external hyperlinks does not constitute endorsement by the Iowa Commission on Volunteer Service of the linked websites, or the information, products or services contained therein. The Iowa Commission on Volunteer Service does not exercise any editorial control over the information you may find at these locations. All links are provided consistent with the stated purpose of these websites. Reference to any specific commercial products, process, or service by trade name, trademark, manufacturer, or otherwise, does not necessarily constitute or imply its endorsement, recommendation, or favoring by the Iowa

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APPROVED: June 14, 2011

Commission on Volunteer Service or the State of Iowa. The views and opinions of authors expressed herein do not necessarily state or reflect those of the State of Iowa, and shall not be used for advertising or product endorsement purposes.

**USER FEEDBACK** Social media users are encouraged to let us know about existing external links which they believe are inappropriate and about specific additional external links which they believe ought to be included by emailing [icvs@iowa.gov](mailto:icvs@iowa.gov).

**Last updated 14 June 2011**

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**To add to “General Information” section on Facebook Info Page:**

While we invite the public to comment and interact with us through our Facebook and other social media accounts, you participate at your own risk, taking personal responsibility for your comments, your username and any information provided. Iowa Commission on Volunteer Service staff and commissioners do monitor our site and posts may be removed if they violate the guidelines listed below.

- No graphic, obscene, explicit or inflammatory comments or submissions. No comments that are abusive, hateful or intended to defame anyone or any organization.

- No comments or photos that suggest or encourage illegal activity.

- No solicitations or advertisements. This includes promotion or endorsement of any financial, commercial or non-governmental agency. The appearance of external links on this site does not constitute official endorsement on behalf of the Iowa Commission on Volunteer Service.

- Similarly, we do not allow attempts to defame or defraud any financial, commercial or non-governmental agency.

For more information, visit the ICVS Social Media User Policy at:

[www.volunteeriowa.gov](http://www.volunteeriowa.gov)