

Use Volunteer Solutions system to:

Track Volunteer Hours:

Volunteer hours may be logged and retrieved from the Volunteer Solutions system. Volunteers may submit their hours for an opportunity or agencies may log hours for them. This system benefit allows the volunteer and the agency to maintain accurate records of volunteer hours by volunteer, agency and/or opportunity.

Opportunity Reflections:

Through your account with Volunteer Solutions you have the option of documenting your experience volunteering with an agency/nonprofit.

The "Reflections" option allows the volunteer to review and "journal" on their experience. This provides agencies/nonprofits and administrators with valuable feedback and helps other volunteers decide if they would like to volunteer with the same agency/nonprofit.



Contact the Iowa Commission on Volunteer Service with questions or for technical assistance to get started on your Volunteer Solutions adventure online:

E-mail: icvs@iowa.gov

Phone: 515.725.3095 (*local Des Moines area*)

1.800.308.5987 (*toll-free*)

"Life's most persistent and urgent question is, 'What are you doing for others?'"

Martin Luther King, Jr.

Volunteer Solutions

- Locate opportunities in your community, statewide, or across the country!
- Request information on opportunities
- Build your volunteer profile
- Track your volunteer hours
- And more!

View Opportunities at:
www.volunteeriowa.org

Click on the **SEARCH** icon and you are on your way.

VOLUNTEER IOWA

Iowa Commission on Volunteer Service

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Iowa MENTORING PARTNERSHIP

Connect Online

Iowa officials are always asking Iowans to become more involved in their communities and around the state with volunteer opportunities. Since more and more people are turning to online resources for information, the Iowa Commission on Volunteer Service (ICVS) instituted Volunteer Solutions, an online system that makes connecting willing volunteers with rewarding volunteer opportunities quick and easy.

Through Volunteer Solutions, volunteers list their interests, geographic area where they would like to volunteer and skills they have to offer to easily see a listing of opportunities matching their profile.

Volunteer Solutions offers quick and easy one-time searches or an ongoing volunteer account where volunteers create and save their preferences.

The volunteer account is optional and offered at no cost to the volunteer. With your own account you may build and save your volunteer profile and have the ability to save preferred agencies and/or opportunities as "Favorites" for repeat viewing. Volunteer Solutions also allows you to receive e-mail notifications regarding new opportunity listings based on your saved searches.

To access Volunteer Solutions

- Visit www.volunteeriowa.org
- Click on SEARCH icon



- Enter a few basic pieces of information
- Click "Search" and Volunteer Solutions will return opportunity listings matching your request.

Each opportunity listing will contain a summary and a "more" link to allow the volunteer to review the full listing. Contact information for the agency will be provided so you may submit an inquiry for more information or sign up for the opportunity.

Key phrases in Volunteer Solutions:

Agency—is the title given to communities or organizations posting volunteer opportunities on Volunteer Solutions.

Opportunity—activities or projects volunteers can help with.

Volunteer—an individual or group of people willing to provide time and services to meet a need.

Inquiry—initial outreach to the agency by a volunteer. An inquiry may be made through Volunteer Solutions, by phone, e-mail, or sometimes by fax. The opportunity listing will indicate the preferred contact method by the agency. Once the agency receives an inquiry, their staff will work with the volunteer to determine if the opportunity is a good match and to discuss details.

Want more?

Create and save your personal volunteer profile to build and save search requests for quick and easy opportunity viewing, write reviews on your volunteer experiences, or track your volunteer hours. Creating a profile takes just a few easy steps:

- Visit www.volunteeriowa.org
- Once on the Web site, click on *Search* button 
- You will be directed to the Welcome to Volunteer Solutions page
- To create your personal volunteer account, click on *Not Registered? Sign up now*
- Complete all requested information and click Next
- Read and accept waiver
- Optional fields to complete:
 - Personal Profile
 - Disaster Profile—if you indicated an interest in volunteer opportunities related to natural or accidental disasters, registering your experience and skills will allow emergency management officials to quickly contact you when your assistance is needed
- Click *Next*

Account Registration is now complete!

Visit often...inquire often and be involved.

